

**Siletz Valley School**  
**Regular/Executive Board Meeting Minutes**  
**October 26, 2021**

**I. Call to Order** at 5:35 pm

Board Members present: Stuart Whitehead, Reggie Butler Jr., Mike Skaggs, Christina Bushnell and Mike Darcy

Attendees: Sam Tupou, Holly Shank, Debra Barnes, Katie Huss, Kristi Bayya, Barbara Sutherland, Patrick McKnight, and Frank LaRoche

**II. Public Participation:** None

**III. Consent Agenda:** September 28 Meeting Minutes. Mike D. made a motion to accept the consent agenda, Mike S. seconded and the motion carried.

**IV. Presentations:** Holly Shank - School Counselor

- Holly gave a presentation on her counseling program at a glance. She has set up a three tier program with our Kindergarten through Senior students. *First tier:* meet with whole classes to go over broad topics. *Second tier:* meet with small groups of students to discuss a more common and specific topic. *Third tier:* meet with individual students as referred by teachers and staff to discuss topics and goals specific to the student. She also went in depth of the topics she has covered so far with classes, such as bullying prevention, social media safety, college and career preparedness, and military exploration.
- Kristi asked the question, after Holly's presentation, of is there a way to send out mailed questionnaires to record and get data on student's success after graduation. Stuart agreed and added to that question with another, who would we compare our data with to know if that is a successful number or not.

**V. Superintendent's Report:**

- Sam shared that parent- teacher conferences were last week. The first half-day Friday was earlier in the month. He is also currently working on a draft of the 22/23 School Calendar. Letters were sent home to each family informing them about a positive case in the school. He is also working on a Strategic Framework Draft. He took the board goals from last school year and created a document to make those goals tangible and steps to achieve each goal. He hopes to have a more refined draft by December or January.
- Patrick: Sports Update - Middle School volleyball team has a tournament on Saturday, Oct. 30 in Siletz. November 15th is the first day of the high school basketball season. November 8th is the first game for the middle school girls basketball team. High school wrestling is going to co-op with Eddyville Charter. Our wrestling coach is allowed to recruit from Eddyville during their lunchtime. Eddyville may allow use of the gym for the wrestling team during the season from 6:00-9:00.
- Frank: Construction Updates - Football bleachers have a bid available. Extra work will need to be done outside of bid, including repairing & repainting support beams and also constructing a new wheelchair ramp. The available bid of \$75,129 from Northwest School Equipment was then voted on. Mike D. made a motion to approve the football bleachers bid, Reggie seconded and the motion carried.

- Sam asked the board what the decision was on the possible play shed remodel. Stuart didn't have any numbers on bids and prices to be able to discuss at this meeting. Sam and Patrick discussed roll up metal doors and looking at companies to offer a bid. Sam urged his desire to move quickly with the possible remodel due to limited gym space. He said they have 2 bids currently and are waiting on the third. Stuart decided to table this discussion until they get 3 bids.

**VI. Information Items:**

- a. Financial Reports
- b. Enrollment/Attendance Report

**VII. Actions Items:**

- a. *Approval of Checks and Deposits*

SVS Checking Account

Check numbers & deposits that were processed from Sept 1 through Sept 30, 2021.

Check numbers 2644-2702 (59 AP checks) and 6580-6592 (13 payroll checks) for a total of \$113,046.41

23 Payroll direct deposit for a total of \$65,037.83

Employer paid payroll expenses total of \$56,705.52

SVS Checking Account Deposits

1 Deposits #98 for a total of \$4,839.15 (Deposit #97 dated to 7/1/21 to reverse a deposited check for \$26.96 that was written to SVS from a blocked/frozen account)

2 Transfers from SVS Money Market to Checking in the amount of \$250,000.00

SVS MM Account

1 Deposits #107 for a total of \$167,594.00

Mike S. made a motion to approve the checks & deposits, Mike D. seconded and the motion carried.

- b. *Approval of Personnel Changes 2021-2022*

Sam asked to remove the Spanish teacher as it didn't work out to hire her. Sam also asked to change P. McKnight to start the HS Girls Basketball seasons Head Coach. J. White to step in as Head Coach, once he is ready.

Mike S. made a motion to approve the personnel changes, Reggie seconded and the motion carried.

Reggie asked why does the wrestling coach make less than the basketball coach? Sam told Reggie he would make a revised pay scale to bring to the next board meeting.

- c. *Approval of the MS Girls Basketball Schedule 2021 (added at meeting)*

Mike D. made a motion to approve the MS girls basketball schedule, Christina seconded and the motion carried.

- d. *Pre-Executive Meeting:* Stuart went on record to say that Sam Tupou requested the findings of the complaint related to his employment be held in a public meeting. Stuart then went on record to correct the error in the findings that Christina Bushnell is listed as a school employee in complaint findings. She is in fact not a school employee; she is an independent contractor.

**VIII. Executive Session:** ORS 192.660(2)(b) Complaint brought against employee, staff member. The Board went into Executive session at 6:15 pm and cleared the room. The Board returned from executive session at 6:40 pm and resumed the public meeting.

**IX. Complaint Public Findings:**

- Complaint findings were investigated through a 3rd party investigation. There were three sections to the complaint given. The first section, the incident at the Toledo game. No policies were found to be violated. The second, lack of communication about Lincoln County School District rules prior to the game. No policies were found to be violated. The third, poor hiring practices. Policies were not fully met when a job was filled without the proper hiring committee, consisting of the superintendent, board representative, and a program representative.
- Sam told the board that there are two separate committees, a personnel committee and a hiring committee. Stuart decided to table the public findings until they can look into the policies more. Stuart also said that it may be time to restructure policies.

**X. Adjournment:** Christina made a motion to adjourn at 7:10 pm, Reggie seconded and the motion carried.

Submitted by: Joanna Napoleon